

PARKS COMMISSION MEETING
Lincoln Township Community Center Pavilion
5575 South Roosevelt Road
Stevensville, Michigan 49127

Tuesday, September 26, 2006

Meeting was called to order by Chairman Gardner at 7:11 p.m.

COMMISSIONERS PRESENT: Todd Gardner, Rick Knight, Mike Lucker, John Hoskins, and Bill Tucker (arrived at 8:05 p.m.) **ABSENT:** Kim Risk and Rich Knapp.

ALSO PRESENT: Bob Elliott and Debbie Bly.

Opening/Audience Comments: Mr. Elliott expressed concern for bill-paying procedures between the Parks Commission and the Township. Commission explained our side is to approve bills and then submit to the township for payment, in accordance with statute guidelines. Discussed hourly pay for commissioners performing non-board related work.

Secretary's Report – Treasurer Knight filled in for absent Secretary Risk. Lucker, seconded by Gardner, made a **MOTION** to accept minutes from the September 5, 2006, regular meeting as presented. **MOTION CARRIED.** Knight, seconded by Lucker, made a **MOTION** to approve minutes from the September 10, 2006, special meeting as presented. **MOTION CARRIED.**

Knight read Trustee report for Risk. The USASA volunteer meeting last night had a low turnout. Risk will contact the Lakeshore High School Soccer Boosters to seek volunteer support and will post volunteer needs on the Parks website. Risk will be contacting Pam Blough regarding revising the development plan for the Community Center Park. The Eagle Scout project at Lincoln Township Beach Park was completed over Labor Day weekend. Twenty botanical signs on wooden posts were placed along the nature trails. Risk will prepare a thank you letter to the scout, Dain Van Epps, and post an article on the website.

Discussed arrangements for fertilizing the soccer fields this fall. The fertilizer will cost approximately \$2100.00. Debbie Bly of LYSL will check on obtaining a bid to spread the fertilizer and will contact Hoskins with information.

Treasurer's Report – Chairman noted that the financial packages have not arrived in the mail on time for the monthly meeting. Knight reported as of 9/25/06 there was \$75,901.21 left in Operations Budget and \$69,34.00 left in Capital accounts.

Gardner, seconded by Knight, made a **MOTION** to approve paying invoices as presented in the amount of \$5,505.59, plus additional invoices of \$75.00 for Howard Pest Control and \$40.78 for advertising, for a total of \$5,621.37. **MOTION CARRIED.**

Report of Officers – Hoskins contacted Williamson employment agency to find a temporary worker to replace summer worker. Hoskins reported the sprinkler lines at all the parks need to be blown out and restrooms need to be closed for the season on October 1.

Chairman's Report – Gardner reported talking to Township Supervisor Stauffer about Hoskins' wages for working as the interim Parks Maintenance Supervisor. Stauffer told Gardner if

Hoskins did not want to accept the township approved wage of \$15.00 per hour and have taxes taken out, then he could appeal the decision to the Township Board at their next meeting. Gardner will write a letter to the Township Board stating that Hoskins works for the Parks and the Parks Commission approves his hourly wage of \$20.00 per hour.

Old Business – None.

New Business:

Parks Projects – Chairman Gardner met with Township Treasurer and accounting clerk regarding an updated Parks Capital list; need to have rec soccer, travel soccer, and LYBSA compile a list of property assets for personal property tax bill in January 2007. The Parks Commission also should depreciate any property over \$1,000.00.

Glenlord Beach – Bob Elliott, representing the Ridge Road Association, discussed the need for an engineering plan for the next phase at Glenlord Beach including erosion and site plans. Gardner, seconded by Knight made a **MOTION** to authorize expense of up to \$5,000 to prepare a site plan and study for improvements and revetment of Glenlord Beach. **MOTION CARRIED.**

Further discussed long-term problems at Glenlord Beach. Chairman directed contractors to report to the Parks Commission on plan. Ridge Road Association will also give the Parks Commission a presentation of the plan.

(Commissioner Hoskins left and Vice-Chairman Tucker arrived. Quorum still present.)

Baseball/Softball Fields – No report.

Soccer Fields – No report.

Beach Parks – No report.

Announcements: Lincoln Township Beach Park will not be locked at night by the township police for the rest of the year because there is not a Parks employee to unlock in the morning. The park will be periodically patrolled by the police.

Adjournment: MOTION to adjourn was made by Lucker at 8:37 p.m.

Date _____
Submitted by Richard Knight
Parks Commission Treasurer

Date _____
Approved by Commission
Todd Gardner, Parks Commission Chairman