

PARKS COMMISSION MEETING
Lincoln Charter Township
2055 West John Beers Rd.
Stevensville, Mi. 49127

Tuesday, December 7, 2004

The meeting was called to order by Bill Tucker at 7:10 p.m.

Present: Michael Lucker, Marilyn Anderson, Rich Knapp, Bill Tucker, Nick White, Rick Knight, and John Hoskins.

Absent:

Guests: Carol Petros, Mike _____

Minutes: As this was the first meeting of the newly elected Park Board, there were no minutes to approve from a previous meeting. It was noted that former Park Board members have graciously offered to advise the new board, when asked for their expertise. We acknowledge their record of accomplishments and look forward to the challenges ahead.

Election of Officers:

Chair: Bill Tucker
Vice Chair/Treasurer: Nick White
Secretary: Marilyn Anderson

Treasurer's Report:

Motion to approve November payments of \$1187.14 to AEP, \$72.22 Altel (cellphone), \$744.68 Williamson Employment by Bill Tucker, Seconded by Rich Knight and Carried. Nick White stated that those bills have been paid.

Motion to approve December payments of \$6,812.79. Nick White is going to check on the water bill, Seconded, Carried.

Motion to facilitate communication between township and park boards and review steps in bill paying, so Nick White could review bills before payment and bring those in question to the Park Board. Current procedure of bill paying leaves the Park Board no alternative but to approve payment without allowing for questions to be asked, Seconded. Carried.

Old Business:

How much money has the township contributed to the Parks?

What is the status of the sewer installation by D'Augustino Excavation for concession stand at the baseball fields? potable water?

Continue to attract volunteers, Friends of the Parks, Rotary, Lakeshore Youth Soccer Association. Draw from community talent for help with grantwriting and solicitation of funding from foundations and corporations.

Obtain a copy of New Parks Rules and Regulations from Manny Stoes.

Research baseball field fence height, Bill Tucker will contact John Olson of Merritt Engineering.

LYBSA Hitting Facility ground breaking will be spring 2005 estimating three months for construction. Survey of property is underway. Township Board has approved the location of the building.

Check grant status for Northlake Park, replace bridge, clean up trails.

Glenlord Beach status of DEQ permit (ask Matt Warner), dumping continuation, and replacement of stairs. Erick Sonmerud and Jim Hann had previously offered free labor with the materials supplied. Check status of broken roadway on South end.

New Business:

Beach conditions and park maintenance report for next meeting by Park Board members. Next meeting each board member will choose a park to report on at each subsequent meeting.

5-Year Plan needs corrected and adopted by Township Board.

Motion to approve Township allotment of \$7,000. for April feasibility study of tentative routes for the Linear Trail, which will eventually link with walkways in St. Joseph and Baroda, Seconded, Bill Tucker, Carried. Contact Ron Griffin, St. Joseph concerning walkways. Nick White and Marilyn Anderson will work on Request for Bid.

Bill Tucker will revise the Parks website. He will provide each Park Board member with a list of member's emails to facilitate communication.

Budget

Request township to increase capital improvement fund from \$30,000 to \$37,000, also request funds for staffing one full-time employee, one – 20 hour/wk person in the spring, and two or three seasonal workers instead of going through Williamson Employment. Ask the township to consider our highest priority of hiring a director for Park Management.

Marilyn Anderson will call township to find out when their budget meeting will be held, so the Park Board members can attend and present.

A Budget Committee Meeting with Nick White, Marilyn Anderson, Rick Knight, and John Froelich will meet Monday, December 13, 7 p.m. at Township to design the budget worksheet.

A Motion to adjourn at 8:55 p.m. was made by Bill Tucker, Seconded by Rick Knight, and Carried.

Respectfully submitted,

Marilyn Anderson, Secretary